

## Position description:

### NZRA Board Advisor - Outdoors

<p>TITLE OF POSITION – Board Advisor - Outdoors DATE CREATED – 21/10/14 PRINCIPAL PURPOSE OF ROLE</p> <p>To advise the NZRA Board on key priorities relevant to the outdoors sector.</p> <p>To act honestly, in good faith and in the best interests of NZRA and in so doing, to support the organisation in fulfilling its mission and discharging its accountabilities.</p>
<p><b>PRIMARY DUTIES</b></p> <p>The Board Advisor – Outdoors will have an advisory role to the Board and be a non-voting member.</p> <p>In concert with the rest of the Board, the Board Advisor will:</p> <ul style="list-style-type: none"> <li>• Set the strategic direction and priorities for the organisation;</li> <li>• Monitor the financial performance of NZRA</li> <li>• Set policy and management performance expectations;</li> <li>• Characterise and manage risks; and</li> <li>• Monitor and evaluate organisational achievements.</li> <li>• Maintain oversight of stakeholder relationships</li> </ul> <p>The Board Advisor shall apply the level of skill and judgment that may reasonably be expected of a person with his or her knowledge and experience. Board members with special skill and knowledge (in this case the outdoors sector) are expected to apply that skill and knowledge to matters that come before the NZRA Board.</p>
<p><b>APPOINTMENT &amp; TENURE</b></p> <p>The Board Advisor – Outdoors is nominated by the Outdoors NZ Board and appointed by the NZRA Board for a period of 1 year. The position is unpaid but actual and reasonable expenses are covered.</p>
<p><b>TIME COMMITMENT</b></p> <p>An estimated commitment of 10 days per year for attendance at NZRA Board meetings, AGM, and National Conference, and additional preparation for meetings.</p>
<p><b>CONFLICT OF INTEREST</b></p>

The Board Advisor - Outdoors should be free of significant conflicts of interest and declare any matters that may impact on performance and decision making.

#### PERSONAL ABILITIES & SKILLS

The Board Advisor - Outdoors should ideally have the following abilities:

General:

- To see the big picture and the implications and impact on issues in the broader sense;
- To make sensible, astute recommendations;
- To interpret both factual and conceptual information and make sound judgements based on that information;
- To contribute to the creation and not merely the preservation of stakeholder value; and to be able to distinguish between the separate but complementary roles of governance and management.
- To abide by and support the collective decisions of the Board and not make comment outside agreed parameters of representation.

Strategic:

- To understand the position of NZRA in its markets and its relationship to key stakeholders;
- To ensure that strategies and plans are recommended that will deliver on NZRA's vision and mission within the context of the outdoors sector; and
- To look beyond the short-term and ensure that the Board adopts a longer-term, stewardship approach.

Sector Knowledge:

- Knowledge of and/or experience of the recreation environments NZRA works within (aquatics, parks and open space, community recreation, outdoor recreation).
- Specific knowledge and/or expertise in outdoor recreation

Specific Skills:

- A broad range of skills including some of the following: governance, financial, marketing and communications, technology, HR, legal

Analytical:

- To interpret financial statements and statistical information and the significance and meaning of appropriate performance indicators;
- To question and probe information, assumptions and assertions in a quest for improved understanding and better decision-making; and
- To remain objective and measured under pressure.

Social:

- To participate actively and harmoniously, respecting and valuing the

contributions of others and contributing to effective teamwork;

- To articulate a point of view in a coherent and persuasive manner without dominating the board's proceedings; and
- The strength of character to maintain an independent point of view when others disagree.

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NZRA Chairman's signature

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Board Advisor - Outdoors signature

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