

Position description:

Member NZRA Outdoor Recreation Sub-Committee

TITLE OF POSITION – Member NZRA Outdoor Recreation Sub-Committee

DATE CREATED – 21/10/14

PRINCIPAL PURPOSE OF ROLE

To advise and provide recommendations to the NZRA Board on key priorities relating to the leadership, advocacy, and capability needs of the outdoor recreation sector.

To act honestly, in good faith and in the best interests of the organisation and in so doing, to support the organisation in fulfilling its mission and discharging its accountabilities.

PRIMARY DUTIES

In concert with the rest of the Sub-Committee, the member will:

- Contribute to NZRA's strategic planning and thinking process by identifying key trends and assisting with long term projections for outdoor recreation.
- Recommend to NZRA Board and Management on key priorities and services to meet the leadership, advocacy, and capability needs of the outdoor recreation sector.
- Recommend to the NZRA Board on investment KPIs, and help guide and ensure agreed Sport NZ investment KPIs for the outdoors sector are met.
- Provide feedback on operational plans for service delivery generated by the Outdoor Recreation Project Manager for consideration by that project manager in conjunction with the CEO.
- Make recommendations to the Board on plan changes if required.

Each Sub-Committee member shall apply the level of skill and judgment that may reasonably be expected of a person with his or her knowledge and experience.

APPOINTMENT & TENURE

The member is nominated by the Outdoors NZ Board and appointed by the NZRA Board for a period of 1 year. The position is unpaid but actual and reasonable expenses are covered.

TIME COMMITMENT

An estimated commitment of 6 days per year for attendance at Outdoor Recreation Sub-Committee meetings and sector conference(s). Additional preparation may be required for meetings.

CONFLICT OF INTEREST

The member should be free of significant conflicts of interest and declare any matters that may impact on performance as a sub-committee member.

PERSONAL ABILITIES & SKILLS

The member should ideally have the following abilities:

General:

- To see the big picture and the implications and impact on issues in the broader sense;
- To make sensible, astute recommendations;
- To interpret both factual and conceptual information and make sound judgements based on that information;
- To contribute to the creation and not merely the preservation of stakeholder value; and to be able to distinguish between the separate but complementary roles of governance and management.
- To abide by and support the collective decisions of the NZRA Board and not make comment outside agreed parameters of representation.

Strategic:

- To understand the position of NZRA in its markets and its relationship to key stakeholders;
- To ensure that strategies and plans are recommended that will deliver the organisation's vision and mission within the context of the outdoors sector.

Sector Knowledge:

- Knowledge of and/or experience of outdoor recreation.
- Experience working within outdoor recreation

Specific Skills:

- A broad range of skills including some of the following: governance, financial, marketing and communications, technology, HR, legal

Analytical:

- To interpret the significance and meaning of appropriate performance indicators;
- To question and probe information, assumptions and assertions in a quest for improved understanding; and
- To remain objective and measured under pressure.

Social:

- To participate actively and harmoniously, respecting and valuing the contributions of others and contributing to effective teamwork;
- To articulate a point of view in a coherent and persuasive manner without dominating the sub-committee's proceedings; and
- The strength of character to maintain an independent point of view when others disagree.

.....
NZRA Chairman's signature

.....
Outdoor Recreation Sub-Committee
Member's signature

DRAFT